

**LASALLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, SEPTEMBER 28, 2016**

**Call to order and declaration of a quorum:** by President Steele

**Present:** Arbisi, Benassi, Dooley, Klinefelter, Lavieri, Mertes, Pierson, Steele and Waszkowiak

**Absent:** Stupedia

**Guests:** Greg Weisbrock

**Public Comment:** None

**Approval of Agenda:** Motion made by Klinefelter and seconded by Benassi to accept the agenda as presented. Motion carried.

**Approval of Minutes:** Waszkowiak made a motion to accept the minutes of the August meeting as presented. Arbisi seconded. Motion carried.

Greg Weisbrock of Vissering Construction presented his findings pertaining to the leaks coming into the new addition thru the windows. He handed out a very comprehensive report showing the damage that needs to be addressed. His men had removed some of the bricks on parts of the building to discover that the flashing needs to be replaced and did so on the north side while they were investigating. He stated that moisture in the stairwell was the worst and that work needed to be done all around the building. A motion was made by Waszkowiak and seconded by Dooley to proceed with emergency repairs pending approval of the contracts. Motion carried.

**Director's Report:** In the absence of the Director, Steele reported to the Board that there have been many problems with our Comcast internet connection. Outages are occurring lasting from 5 minutes to 3 hours. When Comcast is contacted the response is not satisfactory and the problem continues. Stupedia has recommended that we try finding another provider and look into switching to I-fiber. Their quote was gone over but no action was taken. Also 2 of the drives failed and new ones were ordered and installed by Sikich. It was reported that during the last few months the phones had worn out. Stupedia purchased a V-Tec phone system to replace the current ones but it was determined that these would not work with our panel. Benassi volunteered to check on the reasons for this and provide information as to the best way to proceed. The Police had to be called for 3 minors being loud and disruptive in the second floor study room. Motion was made by Pierson to accept the Director's report as presented. Mertes seconded and motion carried.

**Youth Services Librarian's Report:** Curious George turns 75 program was well attended. Little Free Libraries are in use and maintained regularly with new selection of books. Project is underway for ILA Conference proposal. October family Night will feature a paleontology educator from the Burpee Museum in Rockford presenting "Fossils and Dinosaurs." November's program will be living history performer Terry Lynch presenting the program "The Legend of St. Nick." Motion made by Waszkowiak and seconded by Benassi to accept the report. Motion carried.

**Treasurer's Report:** Dooley presented the Treasurer's report. September total expenditures were \$43,551.53 including donation/grant expenditures of \$3,104.26 and receipts of \$43,551.53 leaving a checkbook balance on 9/30/16 of \$1,000.00. MM1 had a balance of \$60,515.66 and MM2 had a balance of \$652,279.22. MM3 had a balance of \$2,551.23. The Carus Fund balance as of 9/30/16 was \$1,124,897.38. As one of the Certificates of Deposit at LaSalle State Bank was maturing it was decided to roll it over for 60 months at 1.75%. Motion to accept the report and pay the September bills was made by Klinefelter and seconded by Mertes. Motion carried.

## **OLD BUSINESS**

One light fixture had been retrofitted with LED lights and after viewing and looking at the pricing, it was decided to move ahead and replace all the lighting in the new addition using the white color bulbs. This motion was made by Pierson and seconded by Arbisi. Motion carried.

There was a quote presented from Servicemaster to clean the library 8 hours a week all in one day. The price was too prohibitive so it was decided to advertise for another 15 hour position to supplement the janitor we now employ.

## **NEW BUSINESS**

Many building repairs were needed this month. The exterior and interior doors on 3rd Street both had problems. The lock on the 3rd street doors needed to be adjusted and the swing arm on the doors into Youth Services needed to be replaced. Four valves were leaking on the toilets and needed replacing. The bookdrop carts were causing problems but Steele thinks he has fixed them. One stair tread was replaced in the stairwell and 2 more were ordered to keep as spares. Waiting on quotes for installing additional security cameras. Elevator inspection was conducted for our annual certification. The boiler was also inspected by the City's insurance company.

Quotes for additional WIFI access points were to be discussed but information was not available at the time of the meeting.

**Officers' & Committee Report:** None

**Correspondence and Communications:** None

**Executive Session:** None

**Adjournment:** A motion to adjourn was made by Dooley and seconded by Klinefelter. Motion carried.

Next Board Meeting October 26, 2016

Carolyn Pierson  
Secretary